



**USATF Florida Association Executive Committee**  
**Meeting Minutes**  
**November 5, 2017**  
**6:00 P.M. EST**





Dial-In Number: (515) 739-1285  
Access Code: 898378#

➤ **Meeting was called to order at 6:15PM**







- Roll Call - Attendees included: Angela Harris, Venetta Oglesby, Doug Tillett, Paul Baur, James Williams, Joe Monks, Carol Hardemon, McLin Anderson, Janice Thurston, Dan Koch, Doreen Small-Mercer, Rod Larsen, Gary Beswick, Connor Bussiere

➤ **Items of Discussion**

- Committee members were asked to submit articles or information for upcoming Newsletters.
- Association Event Dates
  - Awaiting information from James W. and Janice Thurston on event to be held at the University of Miami.
  - Awaiting information from Joe Monks about a proposed 10K.
- Contact Information - A link was sent out to all EC members to ensure we have the most up to date contact information.
- A list of EC Members that will be attending the Annual meeting will be forwarded to the committee. Members attending were asked to complete spreadsheet listing sessions they will be attending. A combined document will be forwarded to Members prior to Annual Meeting.
- Delegate information will be forwarded to the National Office based on those that have registered. EC Members not registered will not be listed as a delegate. In order to receive reimbursement of up to \$1100: Members must attend closing session, submit Committee Reports and reimbursement form and expense receipts via email to Treasurer and President no later than December 18, 2017.
- The 2018 Budget request is due Jan 9, 2018
- Standard Operating Procedures Template is available on website. Due date for initial documents January 31st. EC members were advised to contact Angela if they have any issues or concerns. Some SOP's may not be as complex as others.

-  Sanctions for Association Events - For events that are in conjunction with other USATF Sanctioned events. Event information should be forwarded to [sanctions@florida.usatf.org](mailto:sanctions@florida.usatf.org) to be added to the original sanction.
-  Post Event Form are required for Reimbursement. This form will be used in correlation with the 2018 budget. It will help us determine the expenses used for each event.
-  USATF Florida Association Region 16 meet will be held at South Regional Park on November 18th. Assistance is needed.
-  USATF National Junior Olympic Cross Country Championships will be held at Apalachee Regional Park in Tallahassee on December 9th.

➤ Other Business

-  Verbiage in Article 6 need to be updated to remove "Amateur athlete." Bylaws will be reviewed and updated in Early 2018.
-  The Florida Association will look into bidding for more events.
-  Awaiting further discussion with the National Youth Executive Committee in regard to the reinstatement of Florida being its own Region.
-  A meeting will be scheduled early 2018 to review and revise by-laws and establish additional committees.
-  Florida Association Split. Will entertain further discussion with members to get their feedback. Possibly a great idea due to population of Florida. The issue improperly submitted. Lack of communication. Split should be to service all members not just a select few.
-  McLin inquired about banners and USATF Florida items. Association marketing items have been used at all USATF Florida Association Events and Championships. Janice has equipment for South Florida. Angela has equipment for North and Central Florida.

➤ Next Conference Call - Sunday December 17th

➤ Meeting Adjourned.